

# The Villages Archery Club

## By-laws

### Approved June 13, 2022

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#### ARTICLE I - Name

The name of this organization shall be "The Villages Archery Club"

#### ARTICLE II - Purpose

**Section 1** – Promote archery within The Villages

- ! To provide mentoring and further knowledge of archery mechanics and shooting for members
- ! To provide a social and competitive atmosphere for like-minded individuals

#### ARTICLE III – Membership

**Section 1** – Membership is limited to residents of The Villages (verified by Villages ID). Dues can be submitted from Oct 1 through Dec 31 for the following year and must be renewed annually for membership to be continued. Nonpayment of dues will result in member status being changed to "inactive", resulting in loss of club privileges (ex. Shop access, leagues, etc.) until such time as member pays the current annual dues.

**Section 2** - A member may be suspended or expelled by the Board of Directors for good and sufficient reason. The Board shall have full discretion as to what constitutes "good and sufficient reason", and the decision of the Board shall be final in instances of this case. Examples of what could constitute good and sufficient reason include but are not limited to; obscene or threatening behavior, personal behavior that disrupts or interrupts meetings or Club activities along with theft of club property.

**Section 3** - Only members whose dues are paid and are otherwise in good standing and their guests will be allowed to participate in club organized events.

**Section 4** - Membership year shall be from Jan 1 to Dec 31.

#### **ARTICLE IV - Financial and Dues**

**Section 1** - All collected funds, from dues, tournament entries, etc, shall be deposited by the Club Treasurer in a bank account in the name of The Villages Archery Club.

**Section 2** - Withdrawals shall be paid from the bank account by check for authorized purchases. Only Officers can authorize purchases. Purchases over \$50 needs approval from the Board of Directors.

**Section 3** – Dues will be established by the Board of Directors

#### **ARTICLE V - Meetings**

**Section 1** - Membership meetings shall be held on the second Monday of each month.

**Section 2** - The dates of membership meetings may be changed when necessary, or a special meeting may be convened when it is deemed in the interest of the club. Such action may be taken by the Board of Directors or, in the event of an emergency, by the President or Vice-President.

#### **ARTICLE VI –Officers and Ad Hoc Members**

**Section 1** - The members of the Board of Directors will be made up of the officers. Ad Hoc members will be determined by the officers:

Officers	Ad Hoc Members
President Vice President-Paradise Vice President-Dudley Secretary Treasurer Membership Director	Webmaster Tournament Coordinator League Coordinator Fun Shoot Coordinator Public Relations Coordinator

**Section 2** -The management of the club shall be directed by a Board of Directors. The Board of Directors meetings shall be scheduled by the President as often as necessary to transact the business of the Club.

**Section 3** - The President, in addition to being the Chair of the Board of Directors and ex officio member of all committees, except the nominating committee, shall preside at all club meetings and Board of Directors meetings. In addition, the President shall appoint or remove chairpersons of Standing and Special Committees, act as club spokesperson and generally supervise and keep in touch with all club members. The President will also act as the contact person with The Villages. The past president shall be an advisor to the newly elected president.

**Section 4** – One of the Vice-Presidents, by agreement, shall assume the duties of the President in their absence. The Vice-Presidents will be elected as the club representative between Paradise and Dudley Recreation Departments and the Villages Archery club. The Vice- Presidents will be the focal point to ensure the Paradise and Dudley archery ranges are following the policies set forth by the Recreation Departments and the polices of the Villages Archery club. The Vice-Presidents will oversee the club assets and inventory at each archery range and notify the Treasurer when replacements are required.

**Section 5** - The Secretary shall maintain records of the minutes of all regular monthly meetings and make them available to the membership.

**Section 6** - The Treasurer shall maintain records and take custody of club funds and membership dues, pay club expenses and prepare reports of club finances.

**Section 7** – The Membership Director will collect dues and maintain membership records.

**Section 8** – The Webmaster shall maintain the Club website.

**Section 9** – The Tournament Coordinator or their designee will coordinate tournaments.

**Section 10** – The League Coordinator or their designee will coordinate club leagues.

**Section 11** – The Fun Shoot Coordinator or their designee will coordinate club fun shoots.

**Section 12** – The Public Relations Coordinator or their designee will coordinate articles, advertising and other tasks required to create a positive public image of club

**Section 13** - No officer or committee chair shall receive compensation for any services rendered to the Club in their official capacity.

## **ARTICLE VII - Election of Officers and Term of Service**

**Section 1** - Officers shall be elected for two-year terms.

**Section 2** – Either the President or Vice President must be a full-time resident of The Villages.

**Section 3** - At the October meeting, as necessary, the President shall appoint a Nominating Committee consisting of three club members. If a nominating committee cannot be appointed, the Board of Directors shall serve that purpose.

**Section 4** - It shall be the duty of the Nominating Committee, at the November meeting, to present a slate of members in good standing who are willing to serve. At this meeting additional candidates may be nominated from the floor by any member in good standing. Such nominations, when seconded, shall be included in the list of candidates.

**Section 5** - The candidates receiving the highest number of votes shall be declared elected and shall serve until their successor is installed. Each member in good standing will be entitled to one vote.

**Section 6** – Elections will be held electronically. The nominating committee shall follow the steps outlined in the document “Election of Officers - Electronic Voting Procedures”, which can be found on the club’s website.

## **ARTICLE VIII – Vacancies**

**Section 1** - If the office of the President becomes vacant for any reason, it shall be filled for the unexpired portion of the vacancy by one of the Vice-Presidents. If for any reason one of the Vice-Presidents is unable to fill the office, a special election will be held to fill the vacancy.

**Section 2** - If any office, except that of the President becomes vacant for any reason, it shall be filled for the unexpired portion of the term by appointment, by the Board of Directors.

## **ARTICLE IX – Hall of Fame**

**Section 1** - Each calendar year at the January meeting, nominations will be made and voted on for possible inclusion of members into The Villages Archery Club Hall of Fame. Hall of Fame members will be exempt from annual dues.

**Section 2** - Election to The Hall of Fame will only be considered for members who have distinguished tournament performance and/or outstanding service to the club.

## **ARTICLE X – Amendments to By-laws**

**Section 1** – Amendments to the Bylaws shall be determined by the Board of Directors.

## **ARTICLE XI – Logo**

**Section 1** - The logo of The Villages Archery Club is the property of, and is copyrighted by The Villages Archery Club and may not be reproduced, published electronically or in print for advertising, by periodicals, magazines, websites, groups, forums, or individuals, without the express written consent of The Villages Archery Club Board of Directors.

## **ARTICLE XII – Dissolution of Club**

**Section 1** - In the event that The Villages Archery Club members decide to dissolve the Club, after settlement of all debts, any remaining Club funds and equipment shall be presented to a non-profit organization chosen by the Board of Directors.